

Pottery Studio Guidelines

The SCAC Pottery Studio is designed to foster creativity. Pottery is a unique art form that combines the use of raw materials and kiln firings to produce completed works. We offer classes designed to build skills and we offer use of the facility to non-students for art production

Please review the guidelines below. Adhering to these will aide in creating a studio that is functional and accessible to artists.

Students:

- 1) Class time is designated and scheduled for optimal creativity.
- 2) Projects not completed in class may be finished during open studio hours. This is the time to practice the art form you are learning during class time.
- 3) Open studio is also a time for finishing glazing of items that could not be done in class in preparation for the final firing.
- 4) Firings for class projects will generally take place one week prior to the last class of the session.

Open Studio for Non-students:

- 1) Open Studio Fee is \$50/month
- 2) Individuals must have completed at least 3 class sessions in hand-building and/or wheel throwing before they are eligible for open studio as Non-students.
- 3) The Pottery Studio is open to non-students as a work area to create individual projects. Students who wish to make items outside of designated class projects are required to pay a \$50 Open Studio Fee.
- 4) Check the website for open studio times. Changes occur based on the class schedule.
- 5) If space permits, personal clay and other pottery items may be stored on shelving. However, if space is needed for students your items may be moved, or you may be asked to take them home.
- 6) Artist utilizing the open studio may use the tools owned by the SCAC

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- 7) Open studio attendees are expected to clean up the area in which they work.
 - a. All tools cleaned and returned to storage
 - b. Boards or mats returned to storage closet
 - c. Wipe off table, rinse sink of muddy debris, etc.
 - d. Clean floor around wheels
- 8) Drying Room –Items placed in the drying room need to be clearly marked with your name. You are responsible for moving items from drying room to “Ready for Bisque” Firing shelf.
 - a. When needed, items may be moved within the room to create ample space for all studio users. Please know that when moving items instructors and staff take great care in handling your fragile work. However, from time to time a piece may get broken. This is a risk associated with an “open studio” where multiple potters work.
- 9) Firing – Paid open studio users are entitled to fire three shelves full during a month. A shelf is the size of the top of the kiln. Items may not be touching or stacked.
 - a. Firing Fees – Once you have used the three shelves in a calendar month, you will pay \$15 per shelf fired. (so to fire a shelf of bisque and then glazed items, it would be \$30)
 - b. Non-use of firings does NOT carry forward to the next month.
 - c. Firing Schedule. Firings are scheduled as needed. Usually two per week, one bisque and one glaze. Please note it may take **up to two weeks** after drop off for Open Studio Users items to be fired.
 - d. Bisque fired items will be placed on the “Ready for Glazing Shelf”.
 - e. Glazed fired items will be placed on the “completed shelf” and should be picked up within 2 weeks of final firing.