

# Class Registration Form

Become a SCAC  
member today to  
receive discounts &  
much more!



Arts Council  
IMAGINE. CREATE. INSPIRE

Class Name: \_\_\_\_\_

Class Location: \_\_\_\_\_ Class Start Date: \_\_\_\_\_

Student Name: \_\_\_\_\_ Date of Birth (MM/DD/YYYY): \_\_\_\_\_

Parent/Guardian's Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Street Address (if different from above) : \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone: Home \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

In case of emergency, please contact: \_\_\_\_\_ Contact Number: \_\_\_\_\_

**I give Shelby County Arts Council permission to use and/or distribute photographs and/or video taken of me and/or my child during SCAC classes, workshops, camps or events: (Please initial here) \_\_\_\_\_**

**Class Registration: Registration and payment are required prior to class enrollment or private lessons. Classes are not to begin until enrollment is completed.**

**Repeat students: For your convenience, a lock-box is available for monthly payments. An application form is not required after the initial enrollment.**

**New students: An application and payment are required before each class begins. If a student wishes to begin after a class has started, he/she must have the approval of the instructor. A prorated fee will be acceptable only for the first month's class. Thereafter, full tuition fees are required prior to each month's class.**

**Payment: The tuition may be paid by check, cash & payment via Credit Card is available on our website! See URL below.**

**Scholarships: Scholarships are available for those wishing to apply for financial assistance. Applications are accepted for ages 6 – 19. Class cannot begin until the application is approved by the Committee. The applicant will be notified of the Committee's decision.**

**Attendance: If an Instructor is unable to meet a class or private lesson, he/she is required to make up the class or private lesson. If a student is absent from a class schedule, the Instructor is not obligated to make up the missed class. In the event of holidays, inclement weather, etc. schedules are subject to change and students will be notified.**

**Refund Policy: If a class is cancelled due to low enrollment, a full refund will be given. A full refund will be given if a student gives a 2-week cancellation notice before class starts. Credit will be issued (for use in a future class) if cancellation is made within 1 – 13 days of class start date. No refunds or credits are granted for withdrawals made on or after the first day of class. Returned checks require a \$25.00 fee.**

**By signing below, I have read and understand the above Shelby County Arts Council Policies.**

Students / Guardians Signature: \_\_\_\_\_

Date: \_\_\_\_\_

*Payment options: ONLINE REGISTRATION & PAYMENT IS AVAILABLE! Visit our website to register!*

\_\_\_\_\_ Check made payable to: Shelby County Arts Council      Check No. \_\_\_\_\_

\_\_\_\_\_ Cash      I would like to contribute \$\_\_\_\_\_ to the Shelby County Arts Council.

€ I am a member (**Contributor level or above**) of the Shelby County Arts Council and receive 10% off on classes & workshops. Member # \_\_\_\_\_

Total Amount Enclosed: \$ \_\_\_\_\_

Please return form with payment to: P. O. Box 624 Columbiana, AL 35051 205.669.0044  
www.shelbycountyartscouncil.com